

Osmaston CE (Controlled) Primary School
Moor Lane
Osmaston
Ashbourne
Derbyshire.
DE6 1LW

14th February 2019

Dear Parent/ Carer,

Project READ - Calow Primary School

Your child's school (Calow Primary School) is currently participating in **Project READ**, a Department for Education funded project which aims to improve reading outcomes for primary pupils across Derbyshire. As part of the project, your school has been invited to share good practice.

We would like to ask permission to take photographs and video footage of your child reading and talking in class, in small groups and while working with a teacher or teaching assistant. These images will be used on the project website, in training materials and at training events to inspire other Derbyshire schools. Video footage will be edited to short clips with a commentary alongside which will highlight the good practice shown. These will be accessible via the project website and, if your school chooses, via the school website. They may be stored on an online video platform. The project website is www.projectread.org.uk

Project READ is funded from April 2018—April 2019. By the end of the project, our aim is to provide case studies of good practice which all schools can access during the following academic year. Therefore, we ask permission to use these images until July 2020. They will then be deleted from the project website and from the host online video platform.

If you are willing to give permission for us to take photographs and video footage of your child and to use those images as described above, please complete the permission slip. Use of the images will be subject to the guidelines on the next page.

We would like to thank you for your support as we work to help more children to become confident, enthusiastic readers.

Yours sincerely,



Nic O'Donnell
Lead: Project READ



Project READ: Permission Slip

Name of child: _____

- I give permission for the **Project READ** team to work with teachers in school to take photographs and video footage of my child to showcase good practice in school.
- I give permission for these images to be used subject to the following guidelines.

I understand that:

- The photographs and video footage will only be used for the stated purpose.
- These images will be used on the project website, in training materials and at training events.
- Video clips will be accessible via the project website and may be accessible via the school website. They may be stored on an online video platform.
- The name of my child's school will appear alongside the images. The school's logo may be visible on some pictures (eg: on a school jumper).
- My child's first name may be used in video clips (eg: during conversation) and in commentary explaining good practice but my child's surname will not be used at any time.
- It is my responsibility to inform school if any special circumstances arise in the future which mean I need to change my consent.
- All images will be removed from www.projectread.org.uk and the online video platform in July 2020.

Signature of parent/ guardian _____

Name of parent/ guardian _____

Date _____

