

**CALOW CHURCH OF ENGLAND (VC) PRIMARY SCHOOL**  
**Parents, Teachers and Friends Association (PTFA)**  
**Minutes of Meeting**  
**Tuesday 23<sup>rd</sup> January 2018**

<b>Present:</b> Sam Sherlock	Miss B Franklin	Heather Cagnasso
Mrs J Oldale	Miss S Russ	Allie Harding
Mr J Kernaghan	Jennie Nightingale-Newton	
Mrs E McDonald	Laura Heath	

**1. Welcome and introductions**

Sam welcomed everyone to today's meeting.

**2. Apologies for absence**

Apologies for absence were received from:

Mrs C Winter

Miss Lawson

Mrs Martin

**3. Minutes of the previous meeting and matters arising**

The minutes of the previous meeting held on Wednesday 18<sup>th</sup> May 2017 were agreed as a true and accurate record.

There were no matters arising.

**4. Treasurer's report**

Heather tabled the Treasurer's report and reported the Christmas fair had raised a net income of £1,330.30 which was down on the previous year by £170.24.

The Christmas market had raised £181.20.

The Christmas disco raised a net income of £487.34 a net decrease of only £36.39 compared to the previous year.

The school calendars raised a net income of £322.80. The proportion of income relating to advertisement space was considered lower than previous years. However, the increase in the number of calendars sold has maintained the level of income achieved.

Easyfundraising has raised £77.12 to date. However, there is a sum of £27.00 due in from this quarter.

Overall the accounts to date show a net income of £1,687.10 since September 2017. Unused funds brought forward were £4,674.05 giving a total amount of income available of £6,361.15. Out of these funds a total of £276.85 has been given to school so far for this period leaving current funds available of £6,084.30. Whilst retaining enough funds in the account to cover the cost of future events, Heather suggested the sum of £3,500 should be available for school.

The committee discussed how best these funds could be used and it was felt that as there had been no recent production in school, perhaps a cultural production could be held. Suggestions were African drums, steel drums which was agreed would give the children a cultural experience. Mrs Oldale agreed to look into options.

## **5. Future events**

### Easter disco

The Easter disco will be held on 22<sup>nd</sup> March 2018. It was noted there was no power cable for the speakers at the last event and that Mr Kernaghan had used his own amp. Heather agreed to investigate what equipment is missing and resolve.

It was requested by the teachers that we should no longer sell liquid candy sprays due to the children spraying them on each other.

### Summer fair

The school summer fair will be held on Saturday 7<sup>th</sup> July 2018 from 2.00pm – 4.00pm. The new Headteacher has suggested an old pupil could perhaps open the fair and for current pupils to interview them about their memories and experiences.

Helen Mort, Derbyshire Poet Laureate was previously asked to open the fair, but had been unavailable. Sam suggested inviting her to a future event as she knows the family and would be happy to speak to her.

### Sports day

Sports day is to be held on 6<sup>th</sup> July 2018. The new Headteacher has suggested we have refreshments, but the committee agreed we were unable to do this in its current format.

### Bingo night

It was suggested by the committee that we hold another bingo night in May. The committee agreed to wait for the new Headteacher to commence post before agreeing a date.

## **6. School calendar**

It was agreed that the cost of calendars should increase to £6.50 this year and the cost of adverts be reduced to £15 per advert. All adverts to be standard business card size. Committee members were asked to approach potential advertisers.

## **7. Correspondence**

There was no other correspondence to be discussed.

## **8. Any other business**

There was no other business raised.

## **9. Date and time of next meeting**

The next meeting of the committee will be held on **Wednesday 16<sup>th</sup> May 2018 at 6.15pm** at school.